

# How to Network Multiple Computers

## How to Network Multiple Computers September 2024

### Introduction

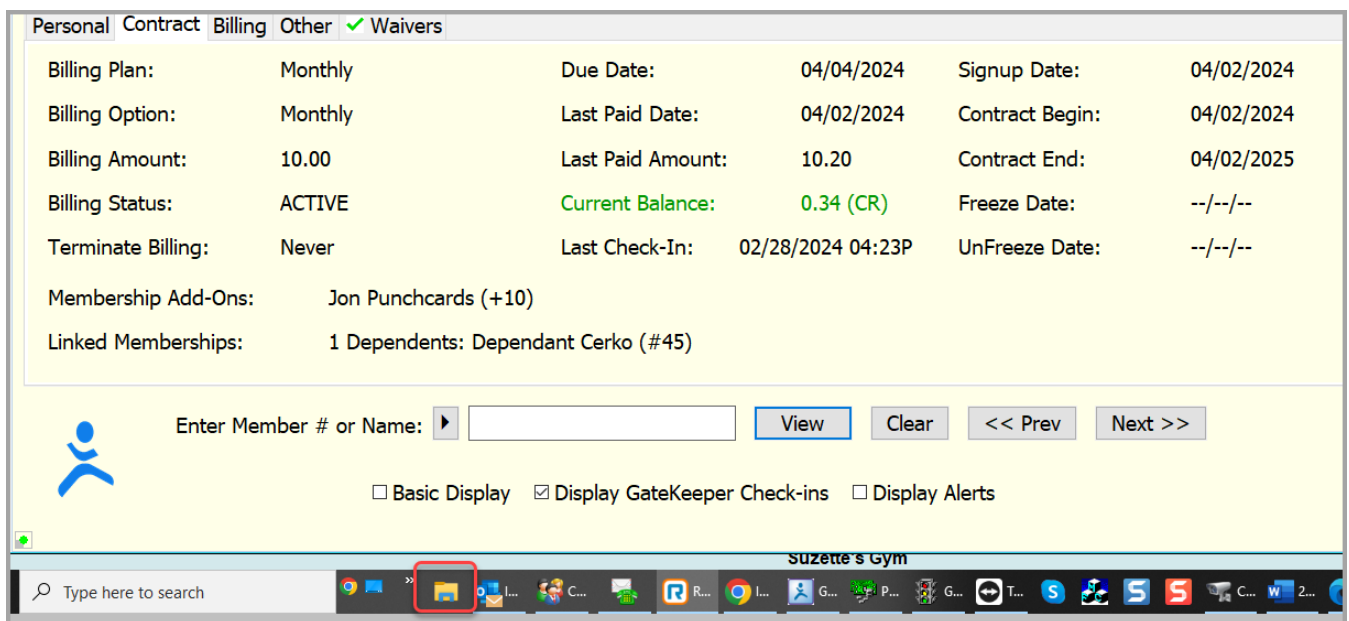
Networking capabilities with Gym Assistant allow you to share data from the host computer to multiple workstation computers.

### Why network?

It provides you the convenience of having multiple workstations for conducting daily business.

You will begin the process by getting the host computer name and setting up the host computer:

- Double click on the file explorer icon.

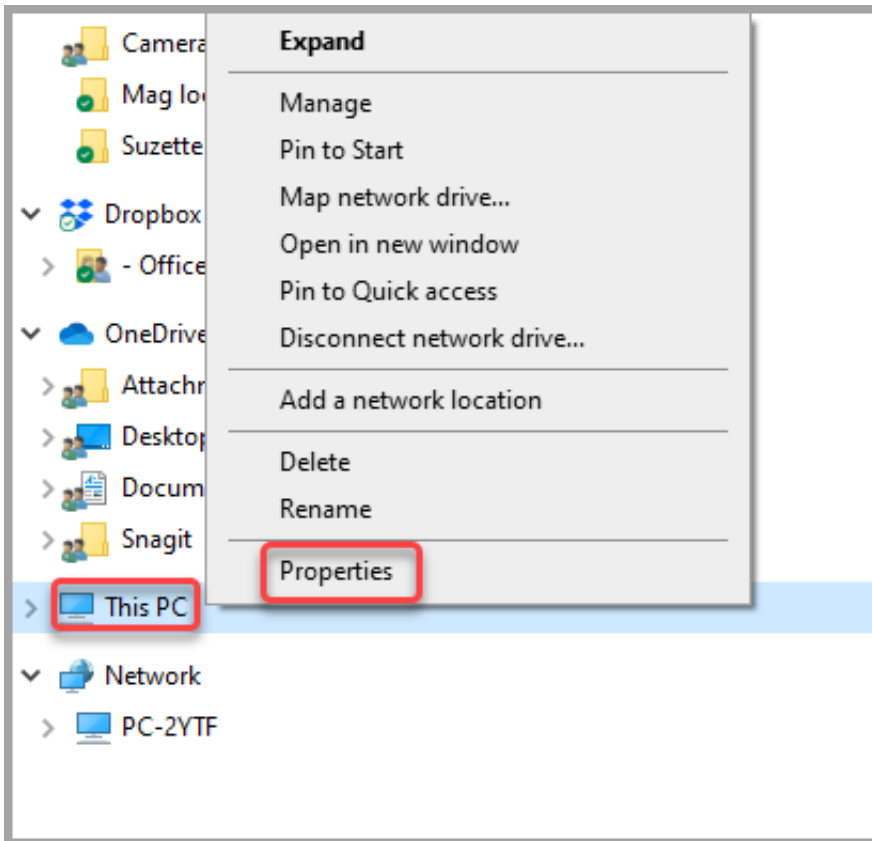


The screenshot displays a software interface for 'Suzette's Gym' with a Windows taskbar at the bottom. The interface has tabs for 'Personal', 'Contract', 'Billing', 'Other', and 'Waivers' (which is selected). The main area shows member details:

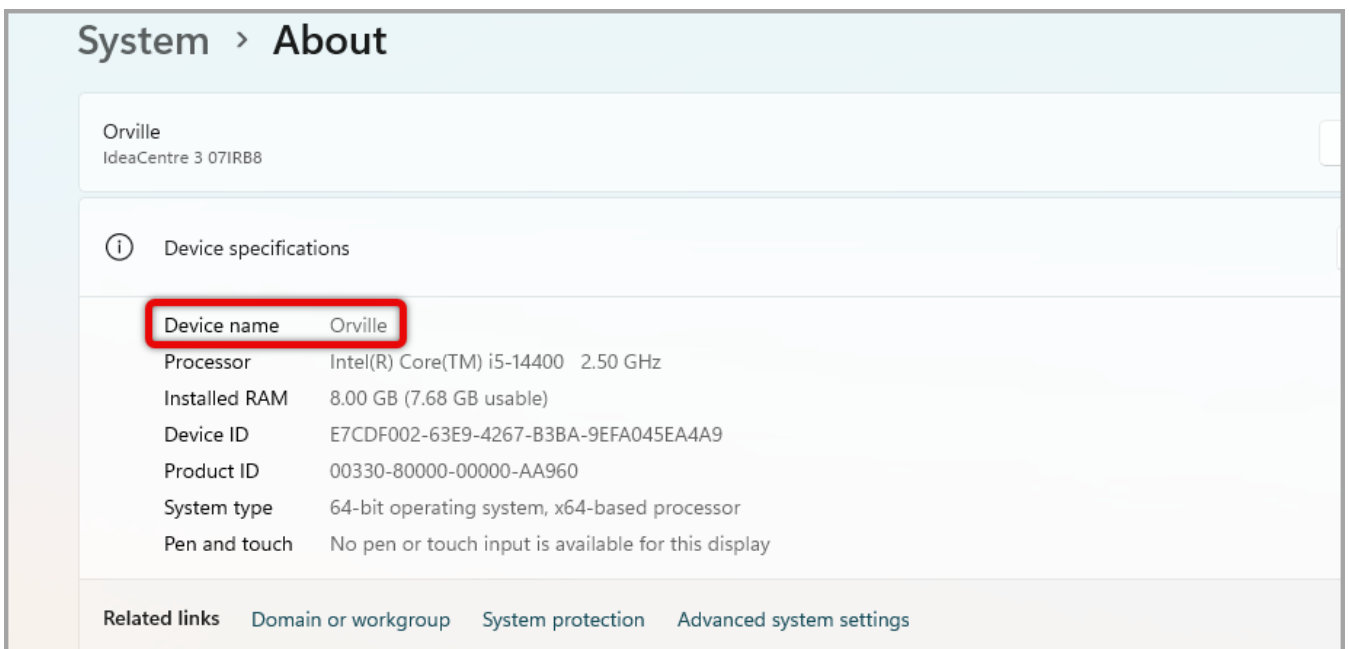
Billing Plan:	Monthly	Due Date:	04/04/2024	Signup Date:	04/02/2024
Billing Option:	Monthly	Last Paid Date:	04/02/2024	Contract Begin:	04/02/2024
Billing Amount:	10.00	Last Paid Amount:	10.20	Contract End:	04/02/2025
Billing Status:	ACTIVE	Current Balance:	0.34 (CR)	Freeze Date:	--/--/--
Terminate Billing:	Never	Last Check-In:	02/28/2024 04:23P	UnFreeze Date:	--/--/--
Membership Add-Ons:	Jon Punchcards (+10)				
Linked Memberships:	1 Dependents: Dependant Cerko (#45)				

Below the details is a search bar labeled 'Enter Member # or Name:' with a 'View' button, a 'Clear' button, and navigation buttons '<< Prev' and 'Next >>'. There are also checkboxes for 'Basic Display', 'Display GateKeeper Check-ins' (checked), and 'Display Alerts'. The Windows taskbar at the bottom shows the 'This PC' icon highlighted with a red box.

- Right click on **This PC** > left click on **Properties**.



- Copy the PC Device name and paste onto WB adding 2 backwards slashes in front of the PC name > close the window.



**\\ORVILLE**

- You will then be giving the ability to share the Gym Assistant folder by again double clicking on file explorer icon.

Personal Contract Billing Other  Waivers

Billing Plan:	Monthly	Due Date:	04/04/2024	Signup Date:	04/02/2024
Billing Option:	Monthly	Last Paid Date:	04/02/2024	Contract Begin:	04/02/2024
Billing Amount:	10.00	Last Paid Amount:	10.20	Contract End:	04/02/2025
Billing Status:	ACTIVE	Current Balance:	0.34 (CR)	Freeze Date:	--/--/--
Terminate Billing:	Never	Last Check-In:	02/28/2024 04:23P	Unfreeze Date:	--/--/--
Membership Add-Ons:	Jon Punchcards (+10)				
Linked Memberships:	1 Dependents: Dependant Cerko (#45)				

Enter Member # or Name:

Basic Display  Display GateKeeper Check-ins  Display Alerts

Suzette's Gym

Type here to search

- Click on **This PC** > double click on **Windows (C:)**.

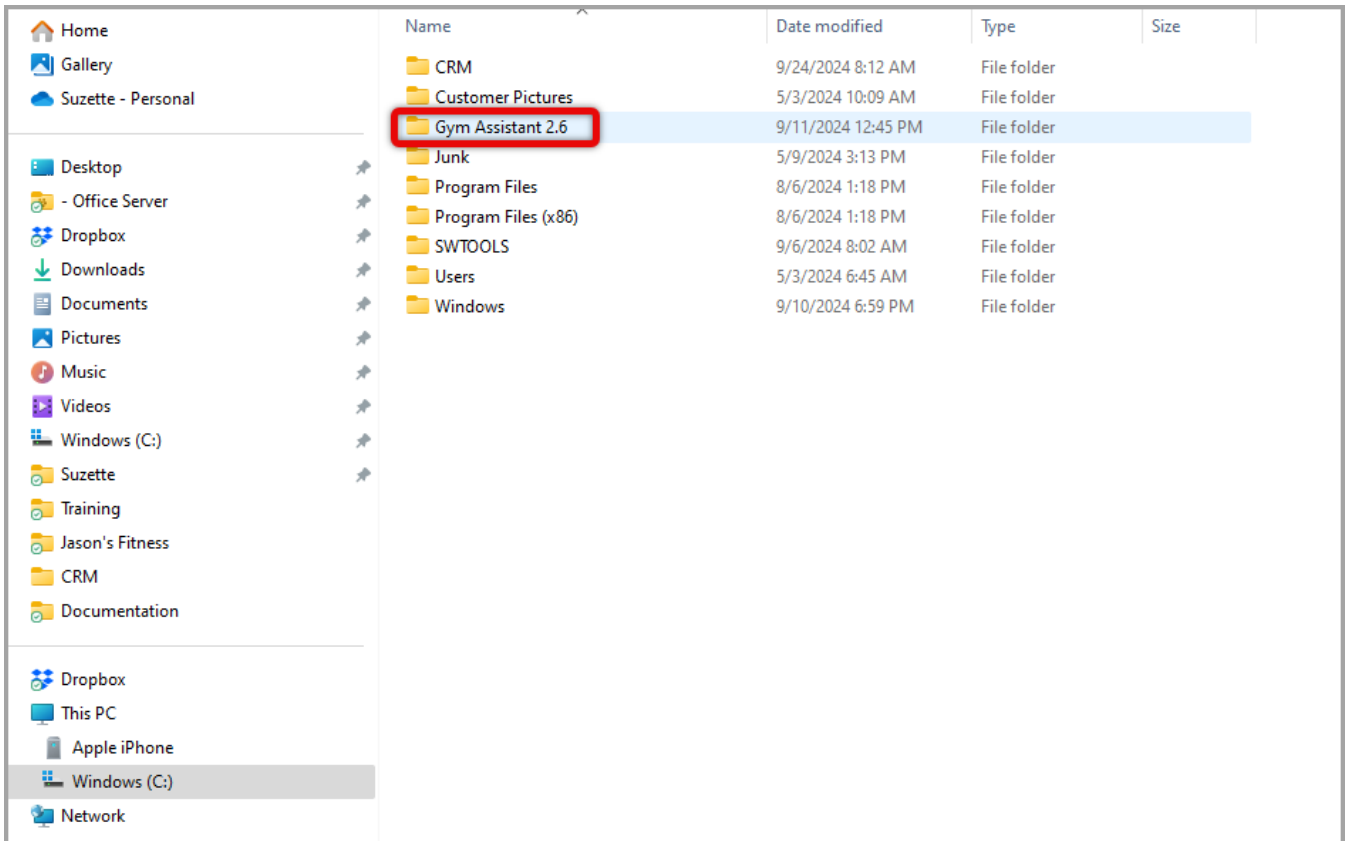
Home

- Gallery
- Suzette - Personal
- Desktop
- Office Server
- Dropbox
- Downloads
- Documents
- Pictures
- Music
- Videos
- Windows (C:)
- Suzette
- Training
- Jason's Fitness
- CRM
- Documentation
- Dropbox
- This PC**
- Apple iPhone
- Windows (C:)
- Network

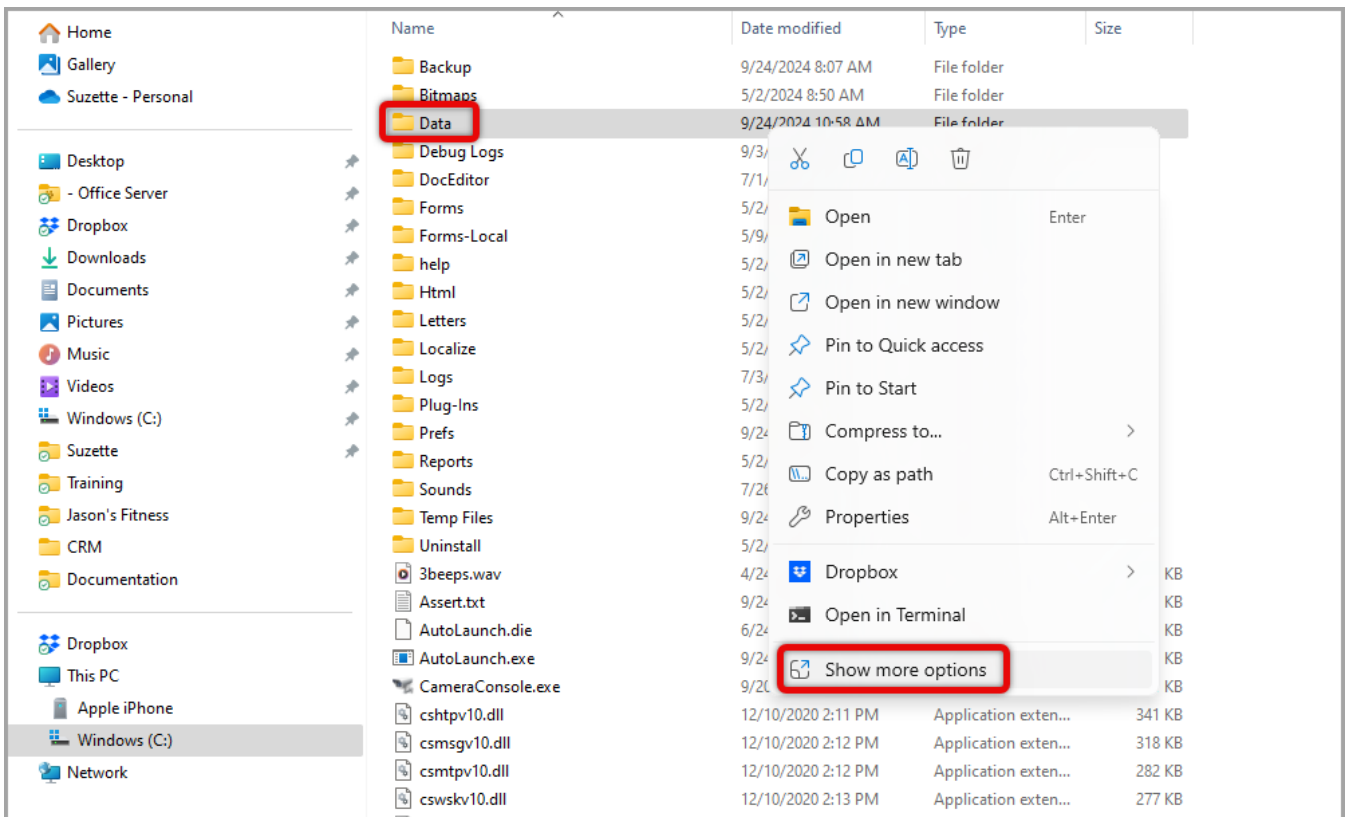
Devices and drives

- Apple iPhone
- Windows (C:)**  
156 GB free of 236 GB

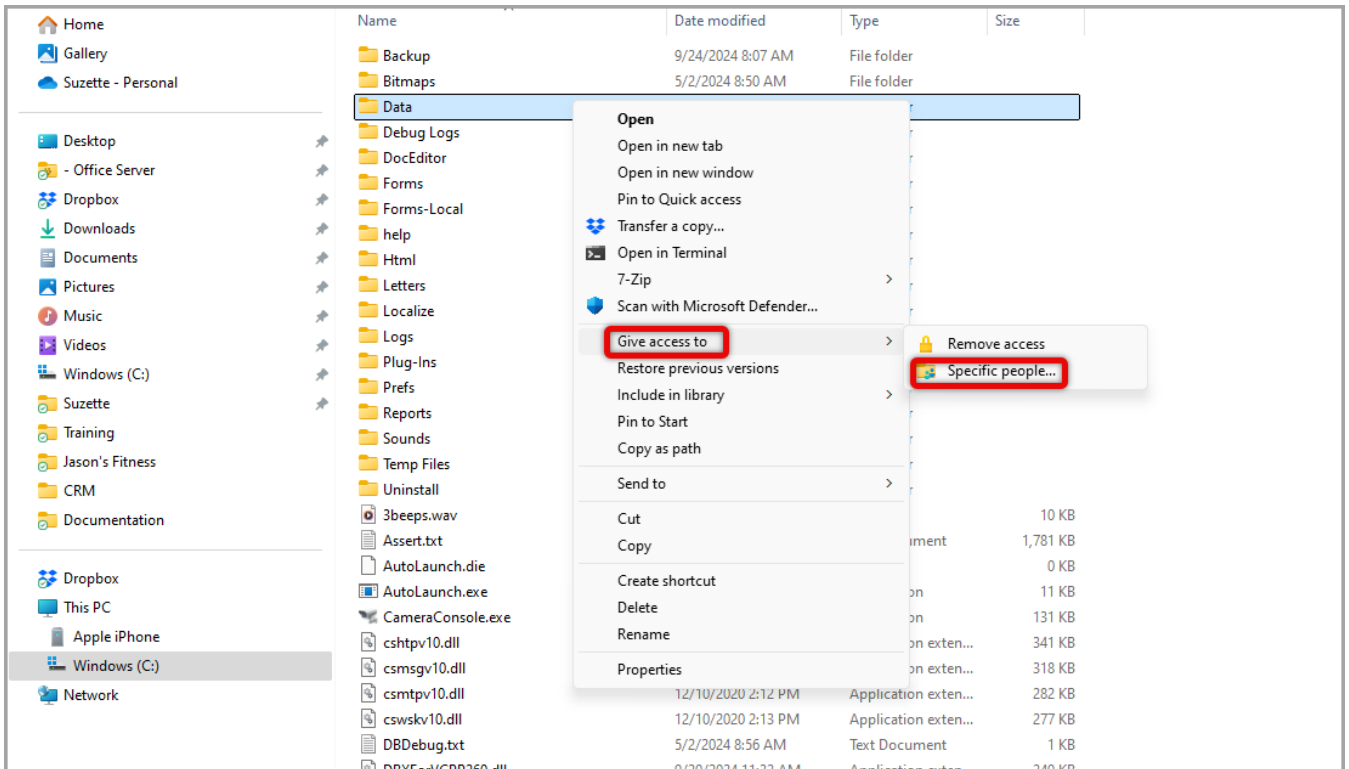
- Double click on the **Gym Assistant 2.6** folder.



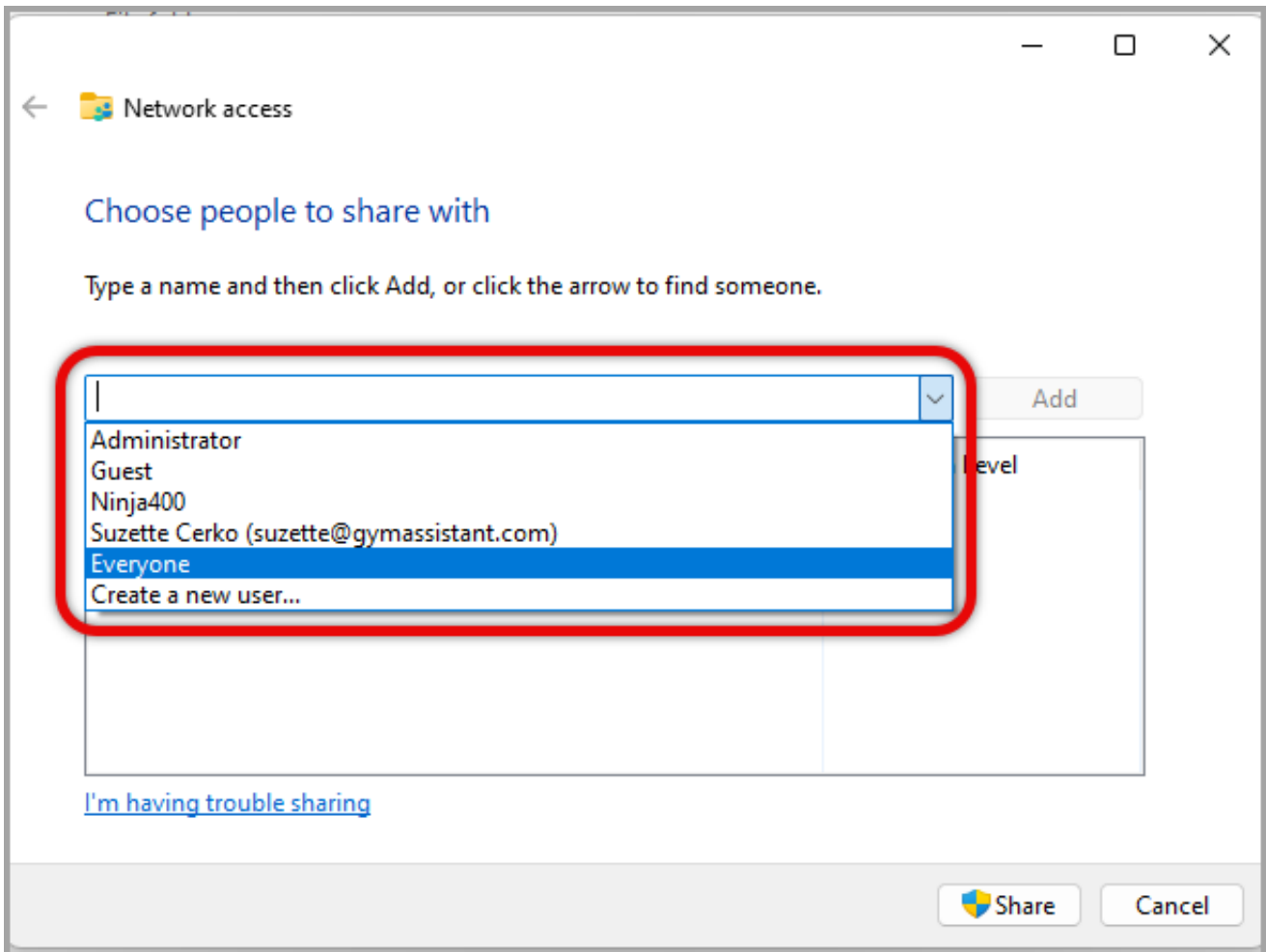
- Right click on the **Data** folder > click **Show more options**.



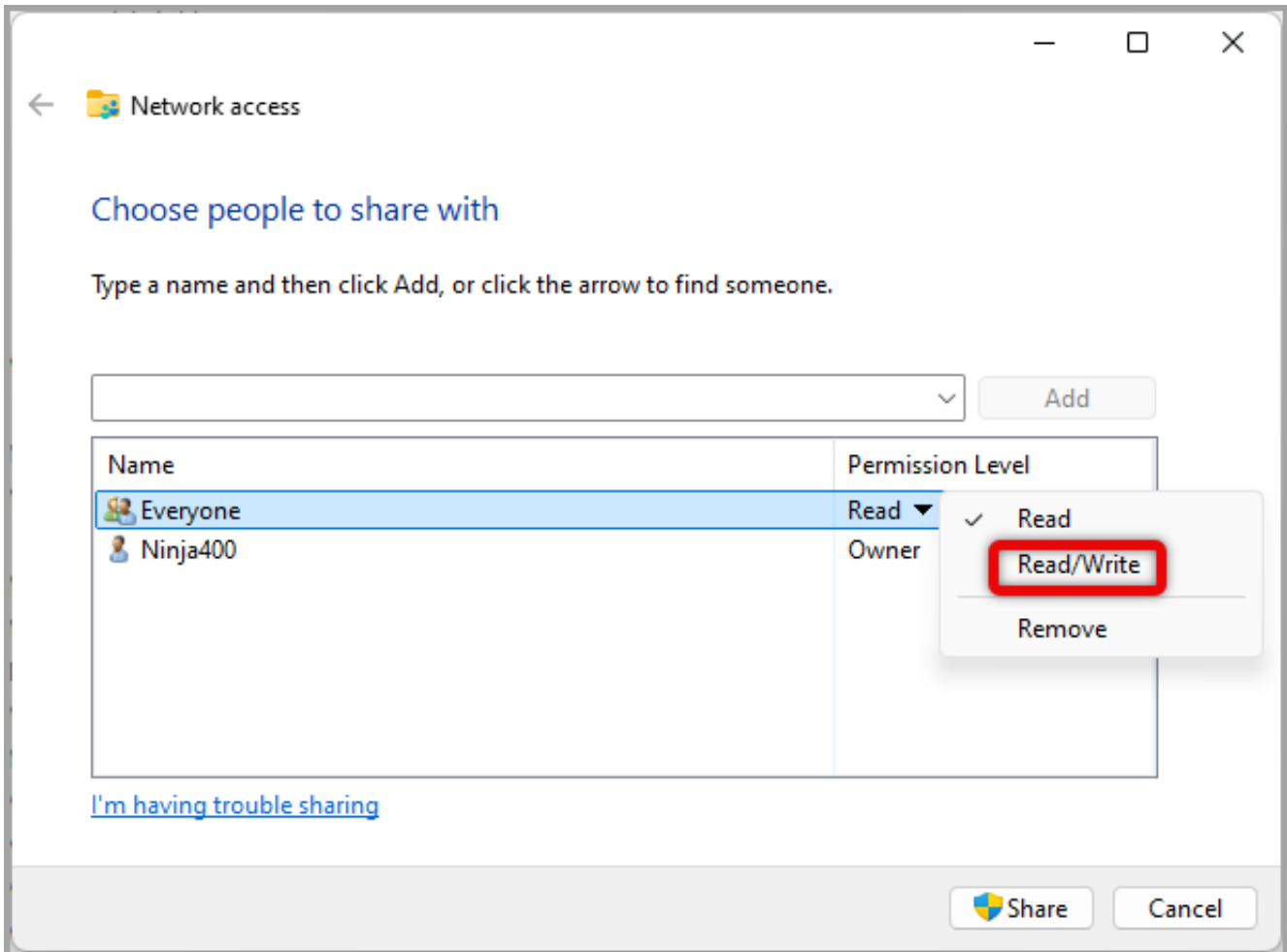
- Click **Give access to** > **Specific people**.



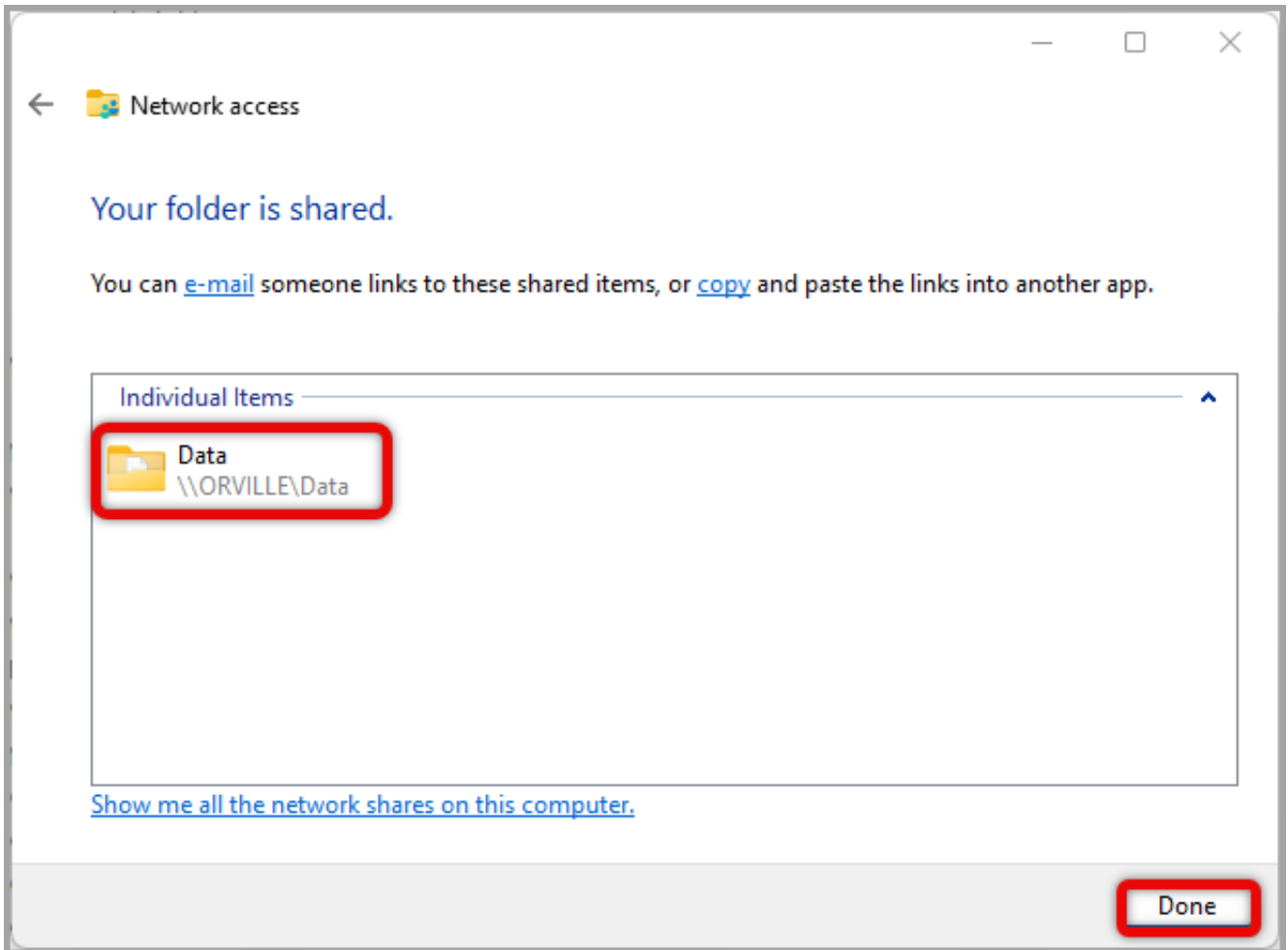
- Select **Everyone** in the drop down.



- Select **Read/Write**.

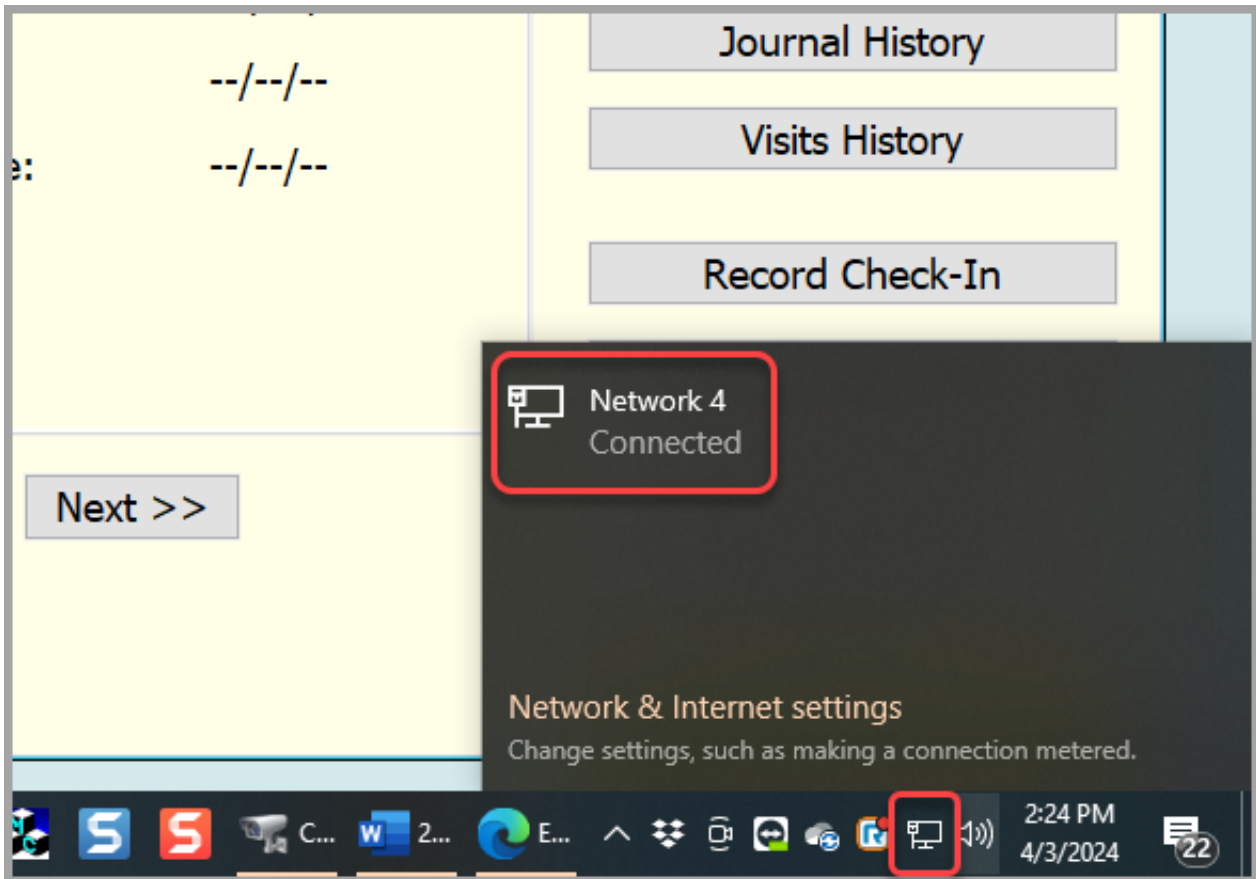


- Click **Done** making a note of the Gym Assistant path where the data will be found on the network. The path will include the name of the PC saved on your WB earlier, followed by another backward slash and the location of the data.

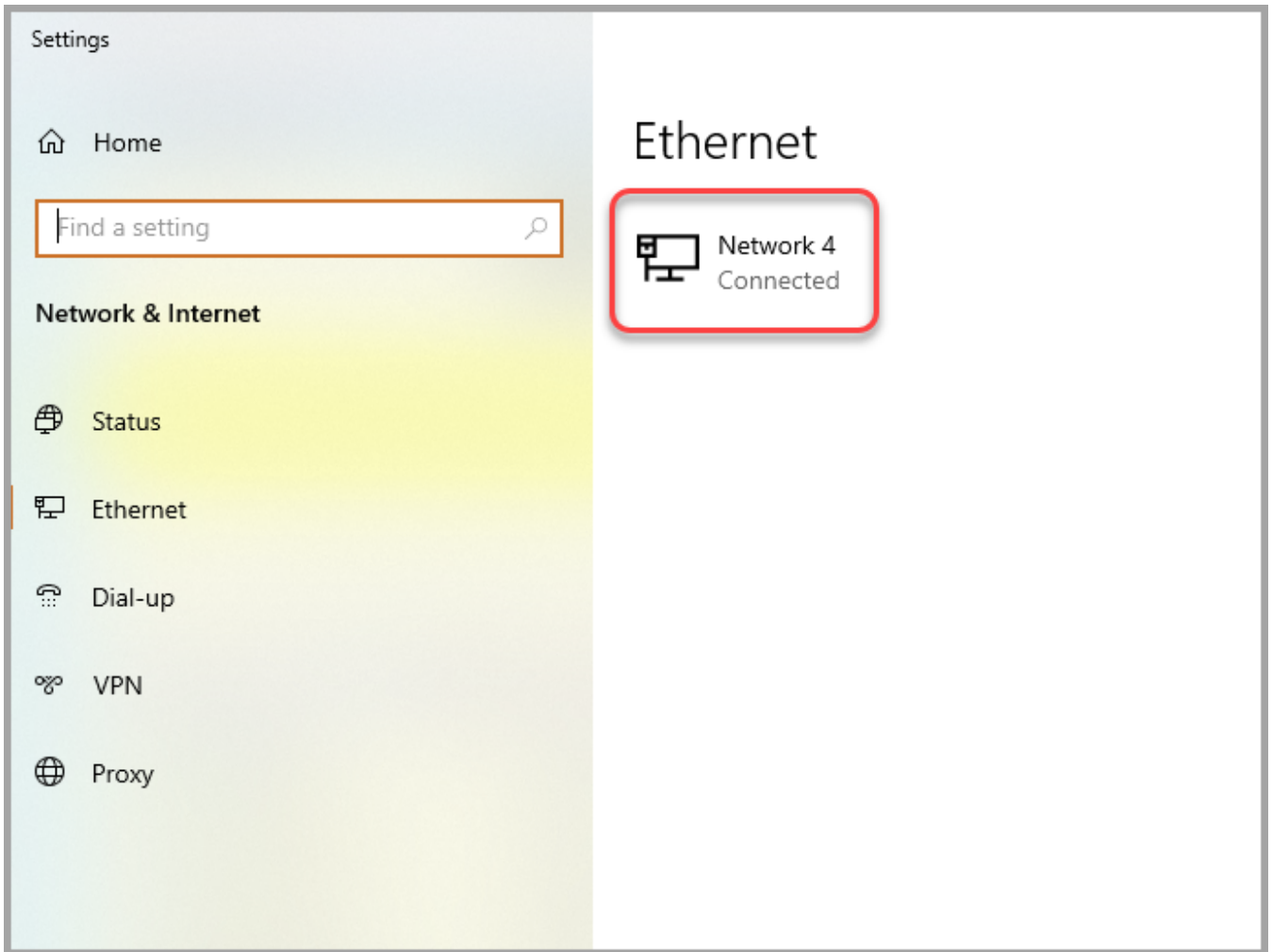


**\\ORVILLEData**

- You will then be changing network settings to allow sharing by clicking the internet settings icon on the lower right of the task bar > then clicking on the networking icon (properties if available).



- Click on the Network the computer is on.



- Check to make **Private** for network profile > click the **Settings** back arrow at top left.

← Settings

## 🏠 Network 4

### Network profile

Public

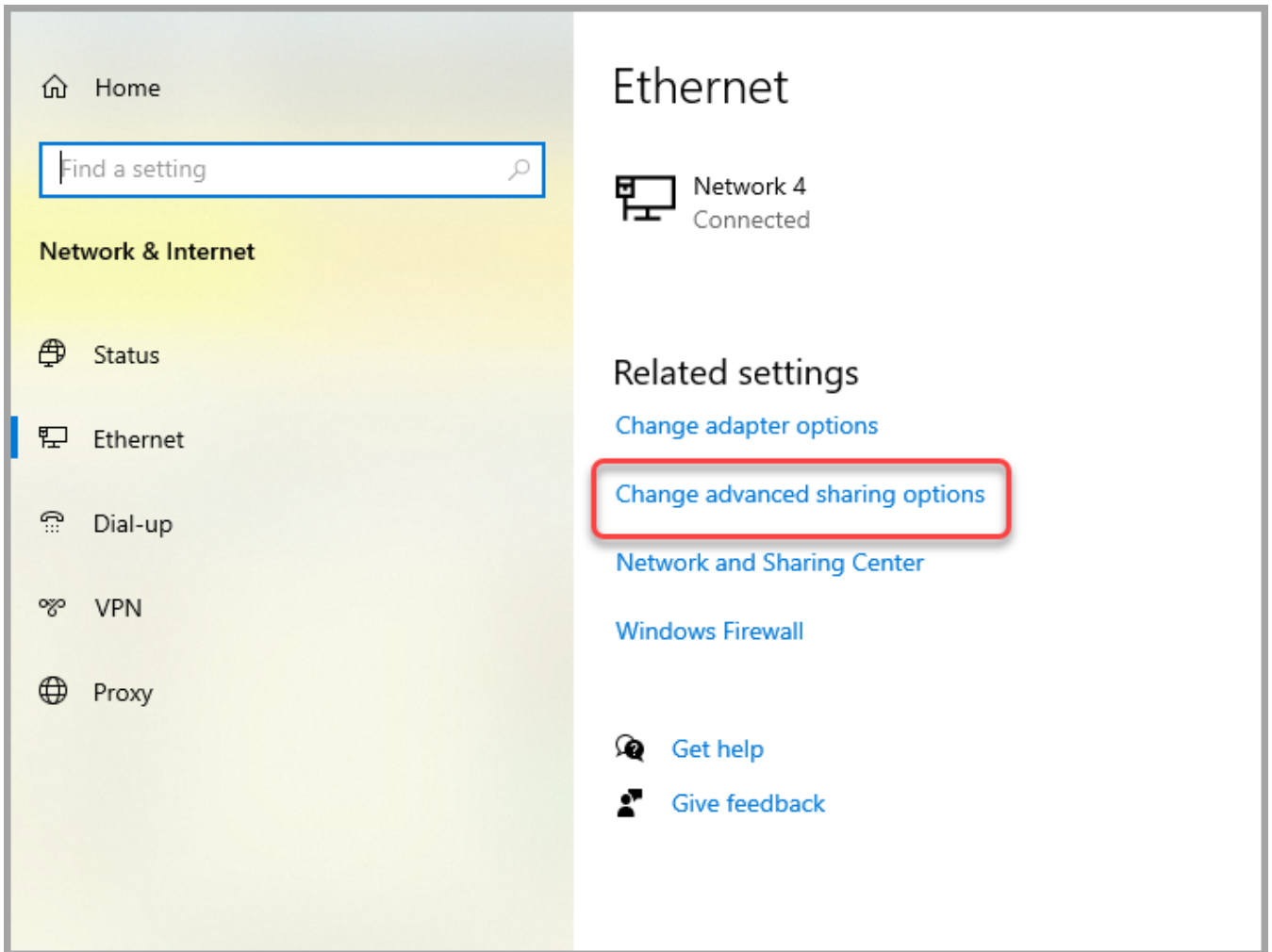
Your PC is hidden from other devices on the network and can't be used for printer and file sharing.

Private

For a network you trust, such as at home or work. Your PC is discoverable and can be used for printer and file sharing if you set it up.

[Configure firewall and security settings](#)


- Click on **Change advanced sharing options**.



- Click on down arrow for **Private** > **Turn on network discovery** > check the box **Turn on automatic setup of network connected devices** > **Turn on file and printer sharing**.

## Change sharing options for different network profiles

Windows creates a separate network profile for each network you use. You can choose specific options for each profile.

Private (current profile) 

### Network discovery


When network discovery is on, this computer can see other network computers and devices and is visible to other network computers.


- Turn on network discovery
  - Turn on automatic setup of network connected devices.
- Turn off network discovery

### File and printer sharing

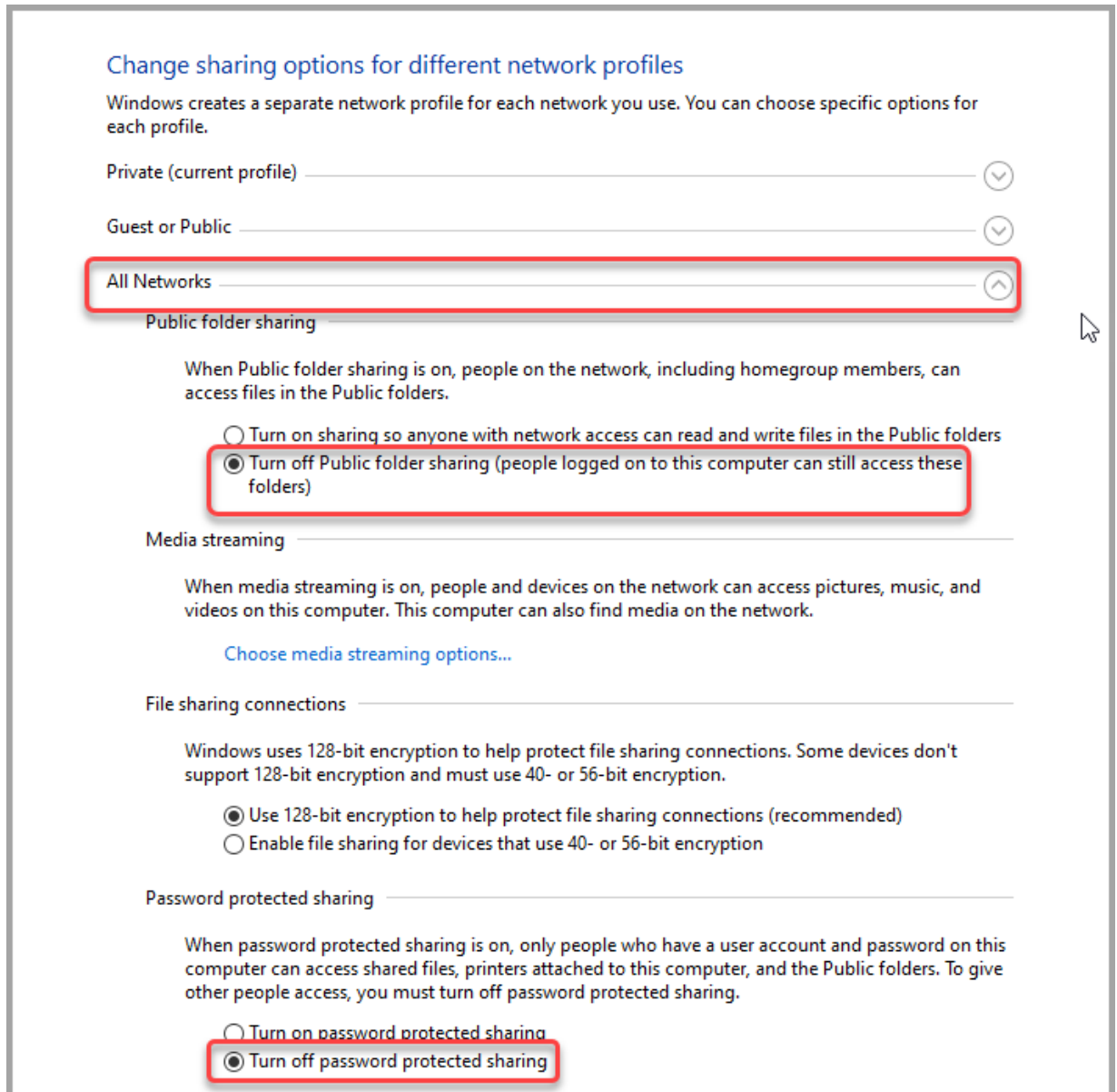
When file and printer sharing is on, files and printers that you have shared from this computer can be accessed by people on the network.

- Turn on file and printer sharing
- Turn off file and printer sharing

Guest or Public 

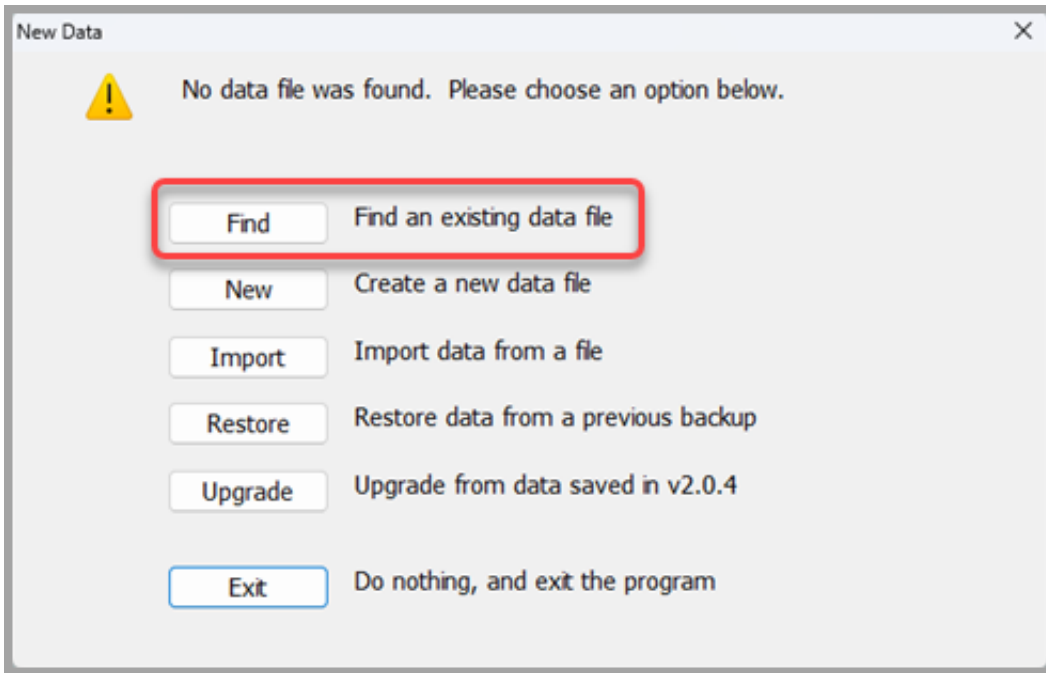
All Networks 

- Click the down arrow for **All Networks** > **Turn off Public folder sharing** > **Turn off password protected sharing**.

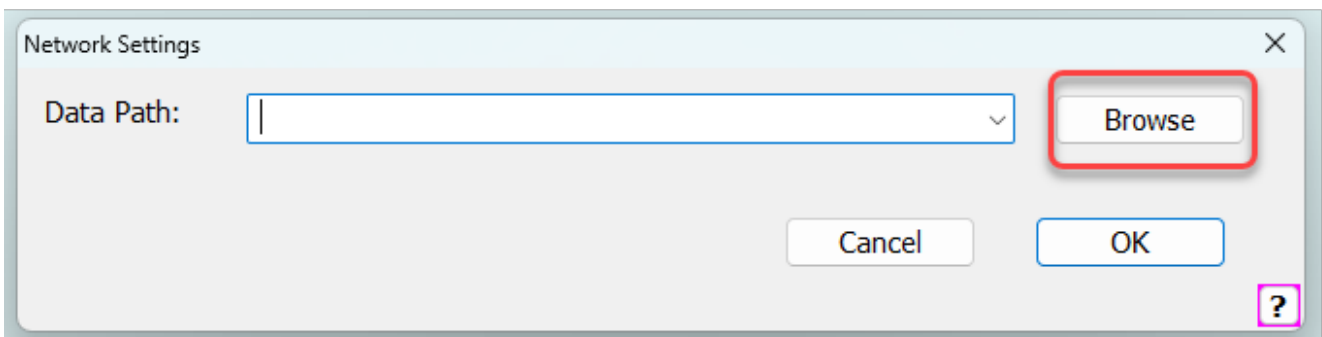


You will now be setting up networking on computer(s) being networked to this host computer.

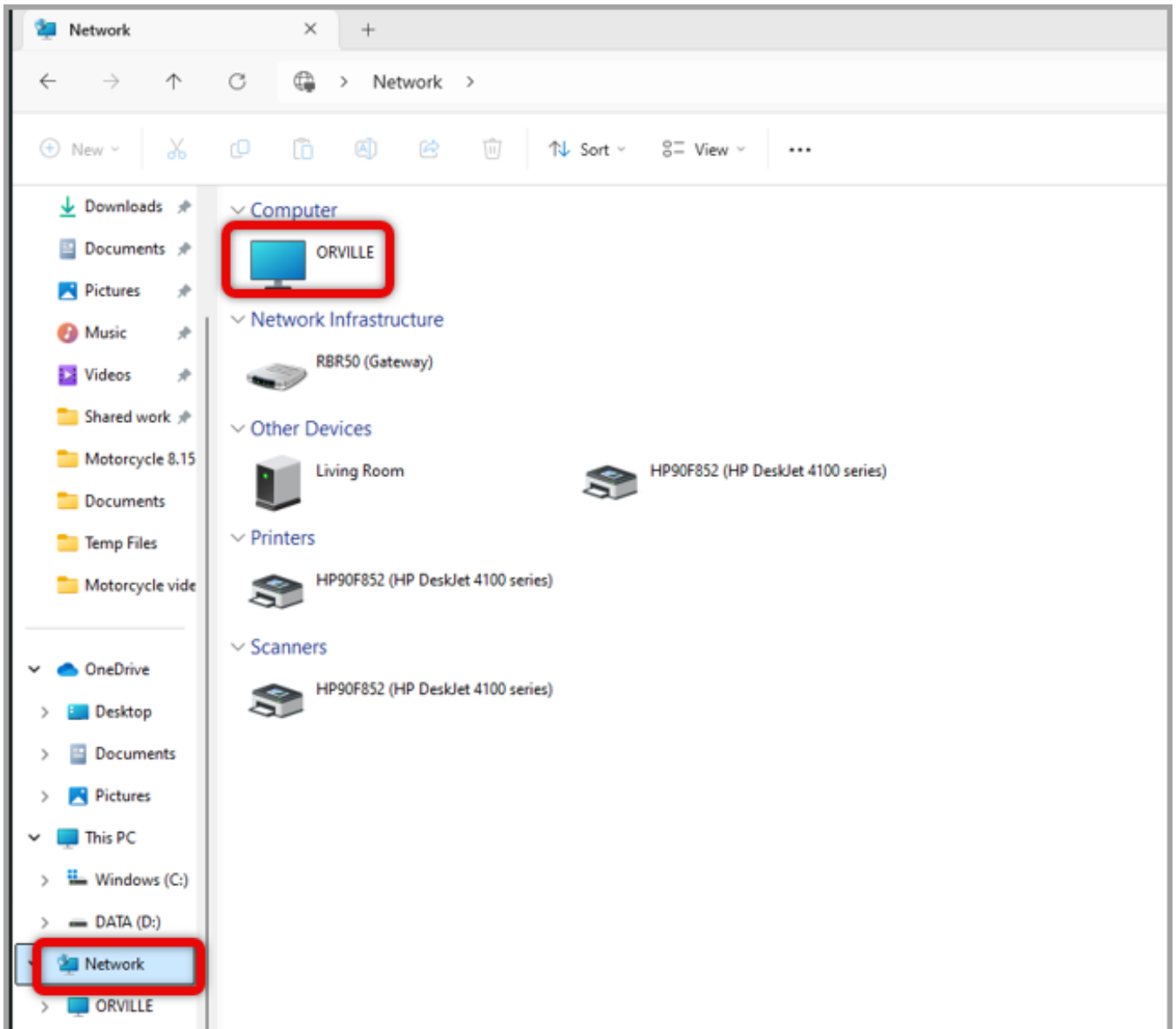
- Begin by looking for Gym Assistant on the 2nd computer. If not located, install Gym Assistant and click **Find an existing data file** while installing Gym Assistant.



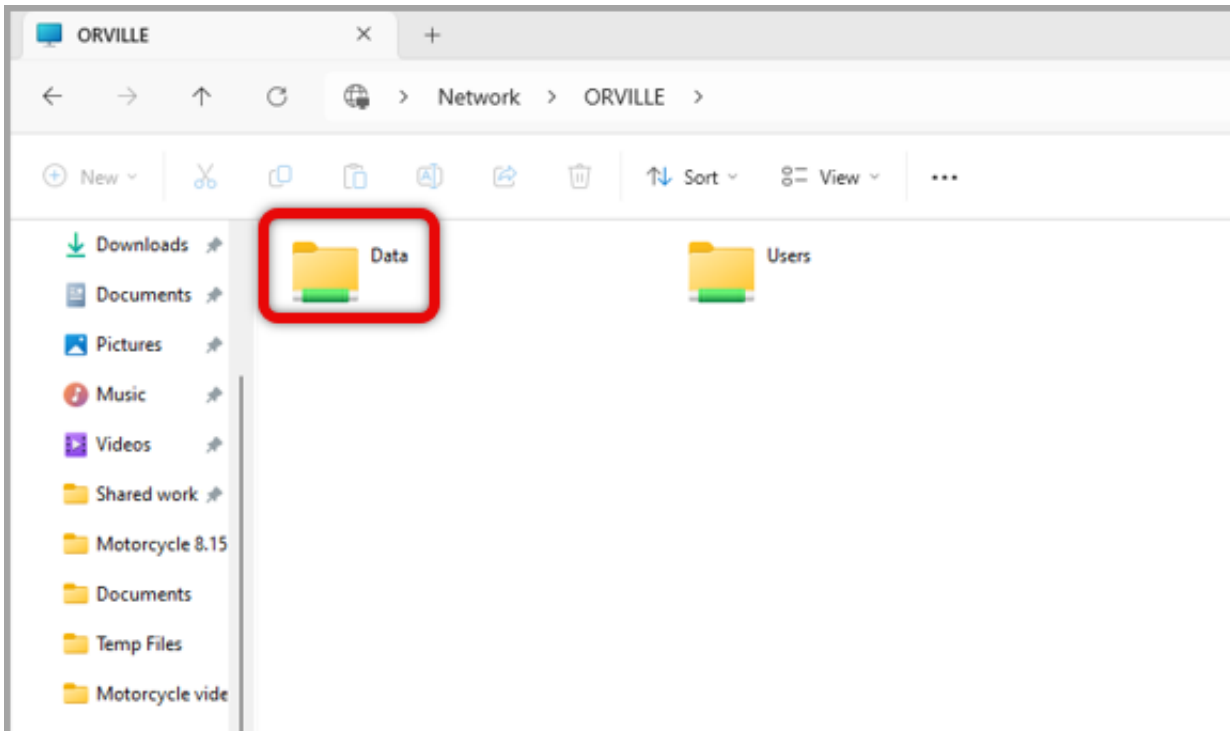
- Then click **Browse** to locate the data path on the network.
- If the window pops up asking to provide credentials, have them type them in. If they do not have them, try to use the word “guest” for username and click **OK**.
- If that is not successful, someone in the club with admin credentials will need to log in to proceed.



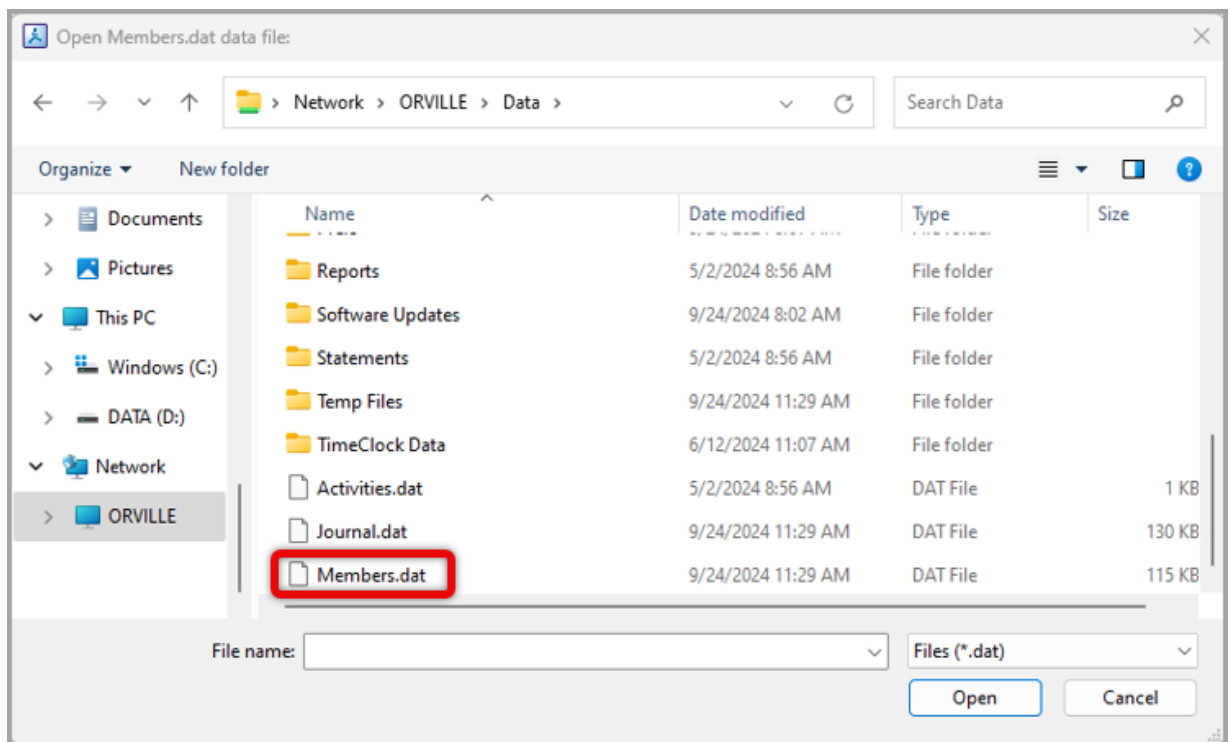
- Click on **Network** to the left > double click the computer name which will match the computer name located on the main computer.



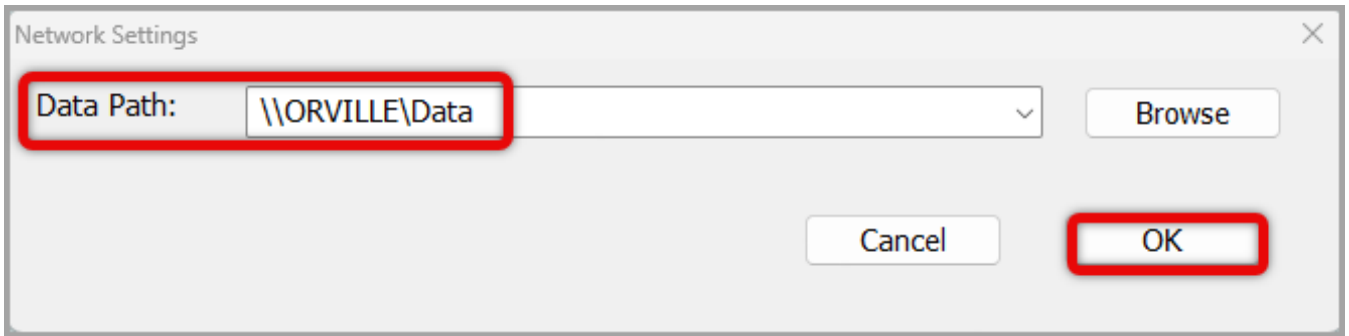
- Double click on the **Data** file shared on the network by the host computer.



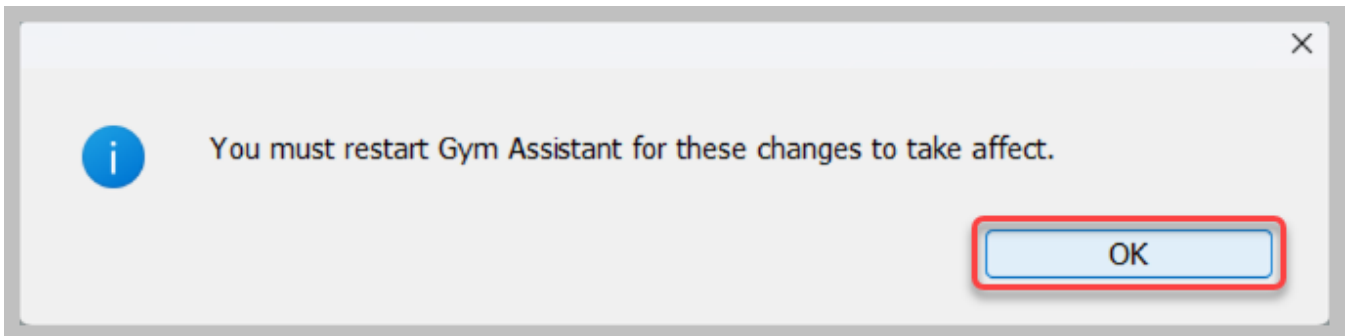
- Go double click on **Members.dat**.



- Click **OK** to set **Data Path**.

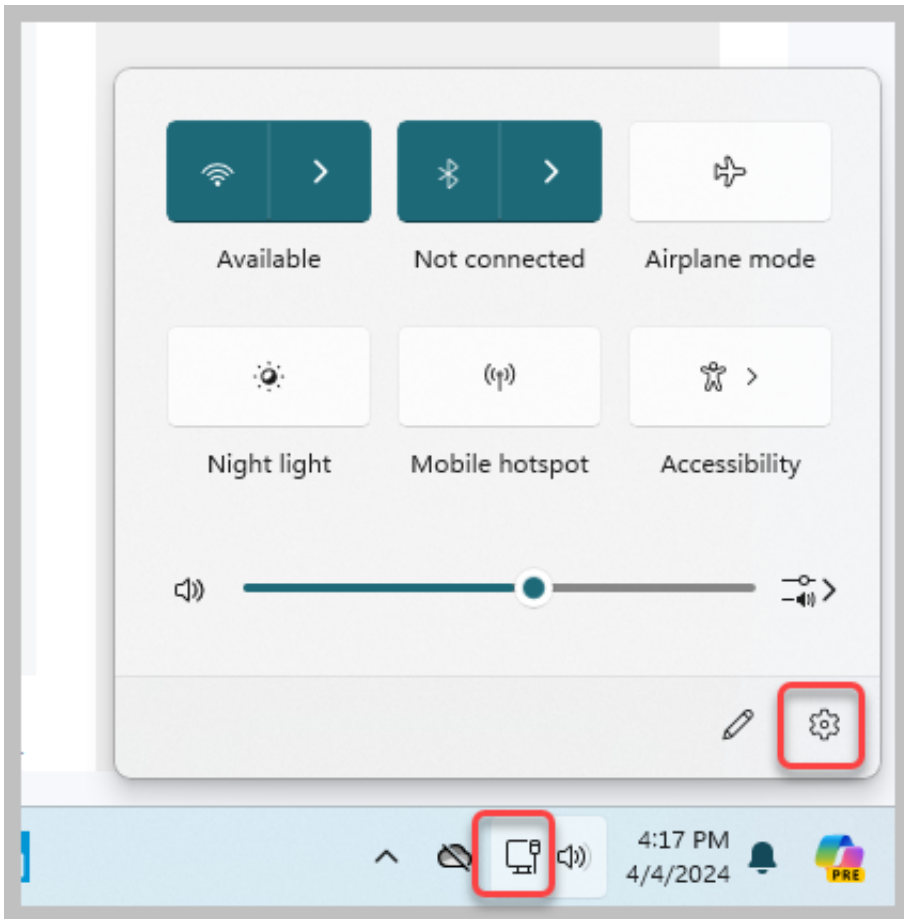


- Click **OK** to restart Gym Assistant.



In the event you are unable to locate the other computer on the network, it may be necessary to change the advanced sharing settings for networking on this computer.

- Click the internet connection icon at the lower right > click where it indicates the network, or settings if available (represented by a toggle).



- Click on change Advanced sharing settings, or on Windows 11, first click on the internet connection > **Advanced network settings** > **Advanced sharing settings**.

Settings

Suzette Cerko  
suzette.cerko@gmail.com

Home

Find a setting

- Home
- System
- Bluetooth & devices
- Network & internet
- Personalization
- Apps
- Accounts
- Time & language
- Gaming
- Accessibility
- Privacy & security
- Windows Update

**SuzettePersonal**  
HP Pavilion Desktop TP01-2xxx  
Rename

**Ethernet**  
Connected

**Windows Update**  
Last checked: 42 minutes ago

**Recommended settings**  
Recent and commonly used settings

- Printers & scanners
- Wi-Fi On
- Search permissions

**Cloud storage**  
Make sure you're signed in with `suzette.cerko@gmail.com` so you can see your storage details here.

Sign in to OneDrive

Settings

Suzette Cerko  
suzette.cerko@gmail.com

# Network & internet

Find a setting

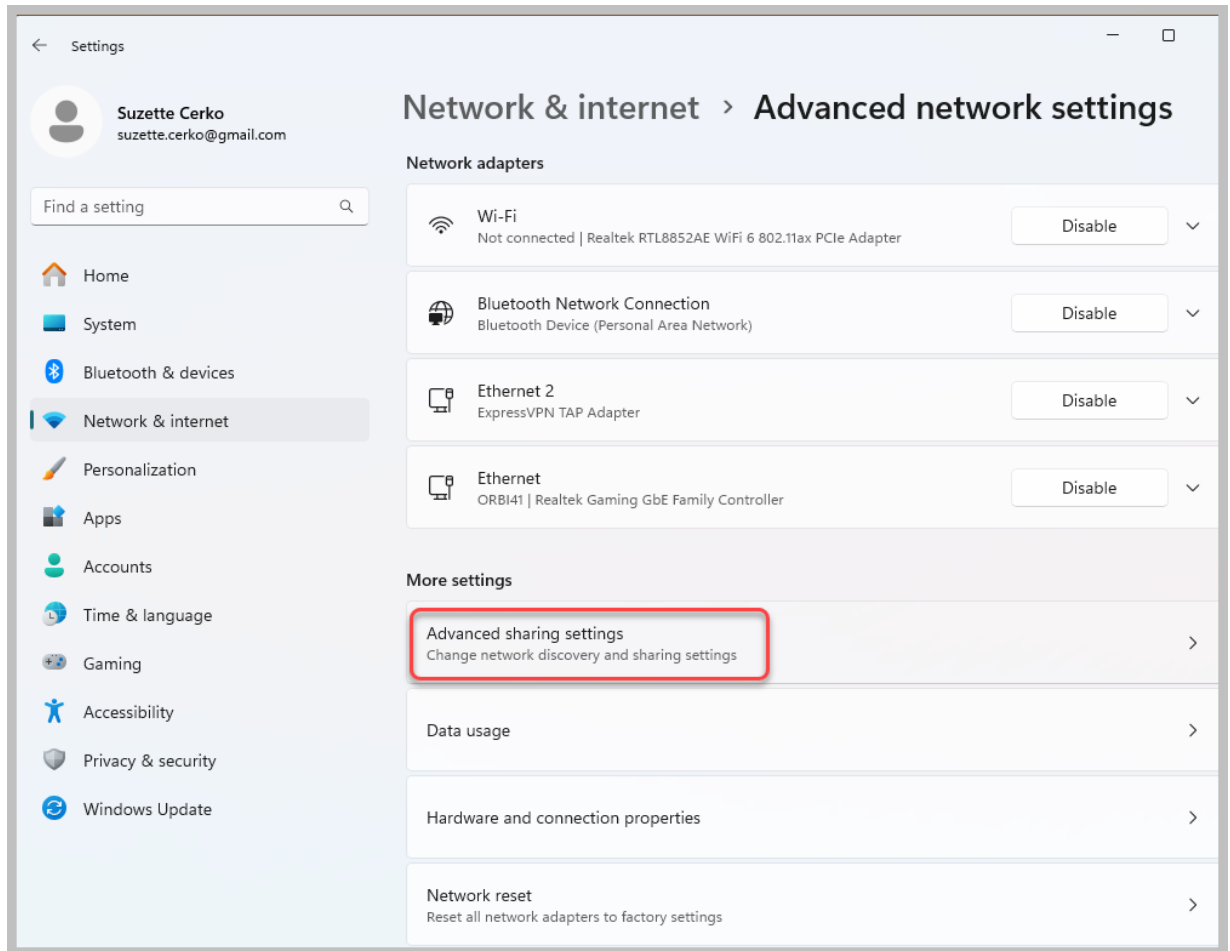
- Home
- System
- Bluetooth & devices
- Network & internet**
- Personalization
- Apps
- Accounts
- Time & language
- Gaming
- Accessibility
- Privacy & security
- Windows Update

**Ethernet**  
Connected

**Properties**  
Private network

**Data usage**  
15.11 GB, last 30 days

- Wi-Fi**  
Connect, manage known networks, metered network  
On
- Ethernet**  
Authentication, IP and DNS settings, metered network
- VPN**  
Add, connect, manage
- Mobile hotspot**  
Share your internet connection  
Off
- Airplane mode**  
Stop wireless communication  
Off
- Proxy**  
Proxy server for Wi-Fi and Ethernet connections
- Dial-up**  
Set up a dial-up internet connection
- Advanced network settings**  
View all network adapters, network reset



- All the way to the right of **Private** click the down arrow > Turn **On Network discover**.
- Check the box to **Turn on automatically network connected devices**.
- **Turn File and printer sharing on**.

## Change sharing options for different network profiles

Windows creates a separate network profile for each network you use. You can choose specific options for each profile.

Private (current profile) 

### Network discovery


When network discovery is on, this computer can see other network computers and devices and is visible to other network computers.


- Turn on network discovery
  - Turn on automatic setup of network connected devices.
- Turn off network discovery

### File and printer sharing

When file and printer sharing is on, files and printers that you have shared from this computer can be accessed by people on the network.

- Turn on file and printer sharing
- Turn off file and printer sharing

Guest or Public 

All Networks 

- Click the arrow down to the far right of **All networks** and **Turn off Public Folder sharing** > **Turn off password protected sharing**.

## Change sharing options for different network profiles

Windows creates a separate network profile for each network you use. You can choose specific options for each profile.

Private (current profile) \_\_\_\_\_ (v)

Guest or Public \_\_\_\_\_ (v)

All Networks \_\_\_\_\_ (v)

### Public folder sharing

When Public folder sharing is on, people on the network, including homegroup members, can access files in the Public folders.

- Turn on sharing so anyone with network access can read and write files in the Public folders
- Turn off Public folder sharing (people logged on to this computer can still access these folders)

### Media streaming

When media streaming is on, people and devices on the network can access pictures, music, and videos on this computer. This computer can also find media on the network.

[Choose media streaming options...](#)

### File sharing connections

Windows uses 128-bit encryption to help protect file sharing connections. Some devices don't support 128-bit encryption and must use 40- or 56-bit encryption.

- Use 128-bit encryption to help protect file sharing connections (recommended)
- Enable file sharing for devices that use 40- or 56-bit encryption

### Password protected sharing

When password protected sharing is on, only people who have a user account and password on this computer can access shared files, printers attached to this computer, and the Public folders. To give other people access, you must turn off password protected sharing.

- Turn on password protected sharing
- Turn off password protected sharing

Once these settings have been updated, repeat the steps to locate the data to establish the connection as the settings have been changed to now allow.

