

How to Set Up Online Connect in Gym Assistant

How to Set Up Online Connect September 2024

Introduction

This process provides you ability to connect to our servers to be able to send SMS messages, emails and do an Online Backup from your Gym Assistant. Please be aware that the use of our server is only available with paid yearly support. In the event yearly support is expired, the functions that require the use of our server will be discontinued until support is paid.

Be in the Gym Assistant program.

- Begin by clicking **Settings > Online Connect**.

Gym Assistant - Mini 250 | 'ORVILLE' (#4) on 'ORVILLE' | Path=C:\Gym\A

File Edit Member Reports Billing Documents Portal **Settings**

Test
Date!
Month, 2 total

Personal Contract Billing Other **W**

Billing Plan: Monthly
Billing Option: Credit Card
Billing Amount: 10.00
Billing Status: ACTIVE
Terminate Billing: Never
Membership Add-Ons: - none
Linked Memberships: 1 Dep

Enter Member # or I

ALL Settings
Preferences
Program Options
Automatic Updates
Appearance

Membership Options
Membership Plans
Punchcard Plans
Day-Pass Plans
Punchcard Add-Ons
Monthly Add-Ons
Measurements
Custom Fields
Pre-Filled Lists
Daily Schedules
Waivers / Vaccine Status

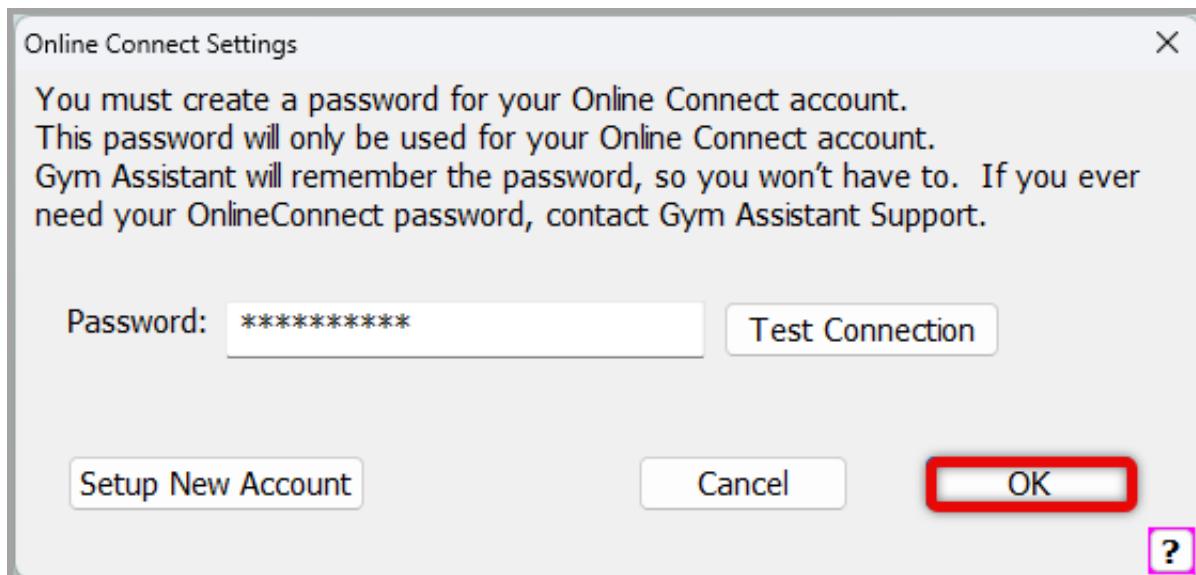
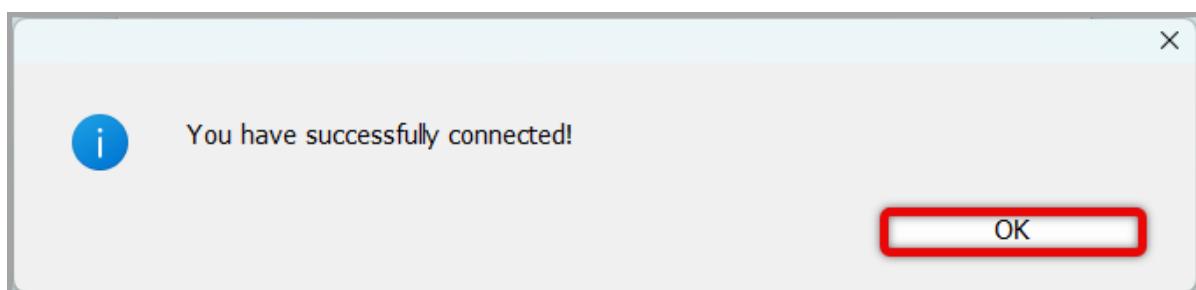
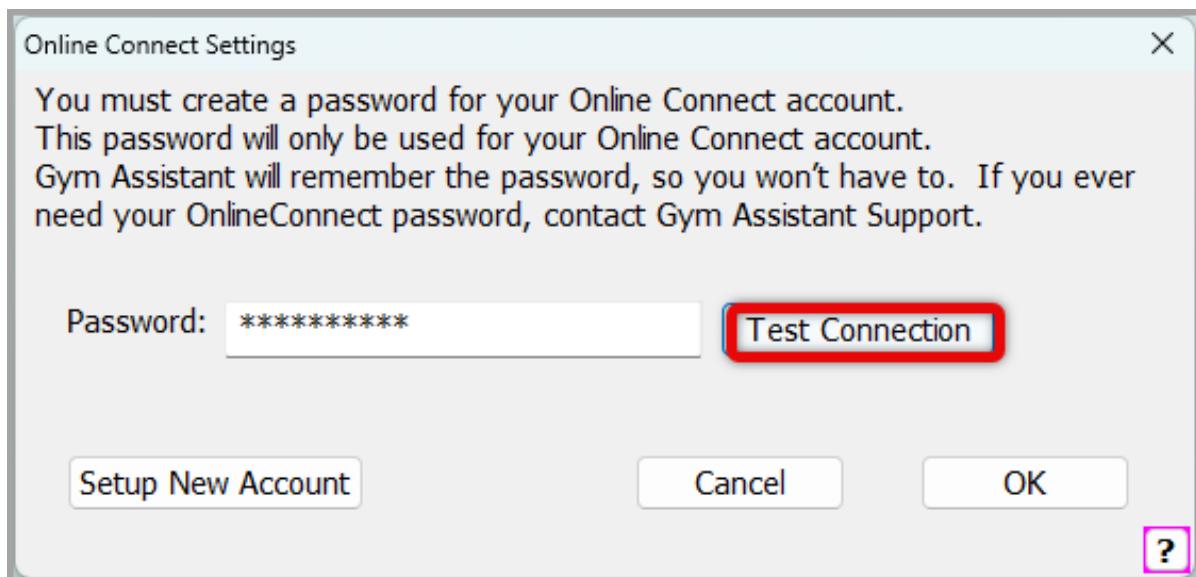
Billing
General Billing Options
Credit Card Processing
ACH Processing
Automatic Billing
Member Charges To Account
Invoices and Statements
Notifications

Reports and Printing
Membership Reports
Insurance Reports
Mailing Labels
Membership Cards

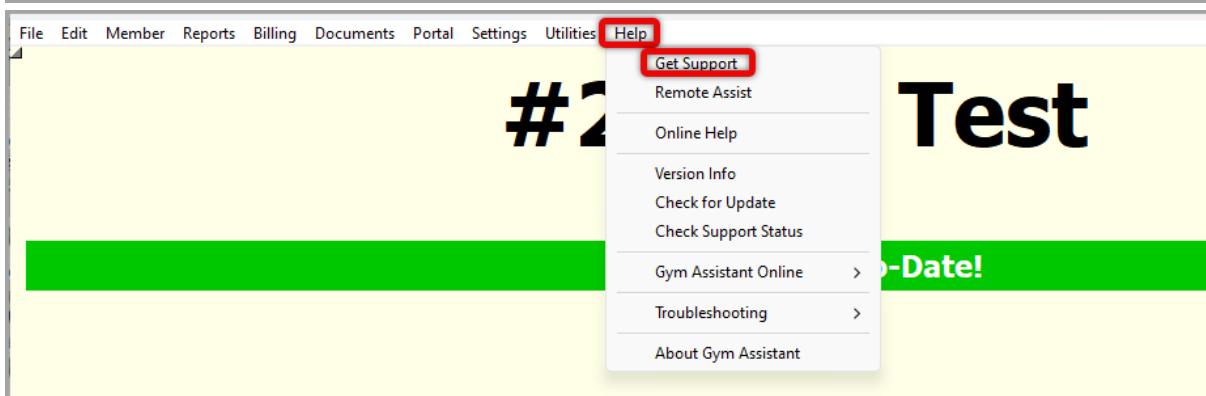
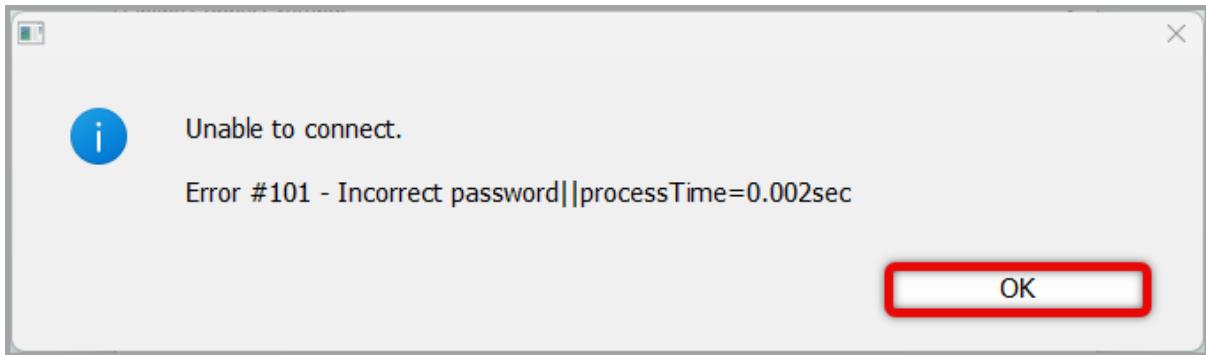
Hardware
Barcode Reader / Access Control
Photo Capture
Receipt Printing
Cash Drawer
Dual Monitors
SmartReader

Administration
Backup and Restore
Business Information
BackOffice
Occupancy Monitor
Attachments
Email
Online Connect

- If you already have a **Password** indicated by the asterisks in that field > click **Test Connection**. If it says **You have successfully connected** > click **OK**, and then **OK** again, and you will now be able to send SMS messages and setup the system to send emails and do an online backup in Gym Assistant. Please refer to instructions on **How to Setup Email** to complete the process of being able to send emails and **How to Setup Backups in Gym Assistant** to turn on the ability to **Backup Data Online**.



- If after pressing **Test Connection**, you receive the message **Unable to connect** and you do not have record of the password, click **OK** and contact Gym Assistant Support for assistance with creating your account, or recovering or resetting your password. Support can be reached by emailing support@gymassistant.com, calling 877-496 2778 ext 2 or by clicking on **Help > then Get Support**.



Online URL: <https://gymassistant.phpkb.cloud/article/how-to-set-up-online-connect-in-gym-assistant.html>